



# Edinburg Consolidated Independent School District Texas Teacher Evaluation and Support System (T-TESS) Appraisal Calendar 2017-2018

<b>1</b>	Conduct T-TESS Orientation for first year Teachers and New Teachers to ECISD	Trainer of Trainers	August 7-10, 2017
<b>2</b>	Conduct T-TESS Orientation for all other new Teachers to ECISD	Principals	August 21-24, 2017
<b>3</b>	New Teachers to the campus must submit a Teacher Goal-Setting and Professional Development Plan for the 2017-2018 school year <b>Pilot Schools (Canterbury, Longoria, ENHS)* Teachers will submit Student growth documentation for targeted students for 2017-2018 school year</b>	Teachers/Principals	October 6, 2017
<b>4</b>	T-TESS appraisers must review and approve the goals and professional development plan for all teachers (including teachers on waivers)	Teachers/Principals	October 6, 2017
<b>5</b>	Beginning of T-TESS Observation Window	Teachers/Principals	October 9, 2017
<b>6</b>	Pre Conference Recommended before Formal Observation	Teachers/Principals	October 9, 2017 – March 2, 2018
<b>7</b>	Mid-Year Conference-Discuss progress of goals <b>(Include: campus level academic growth or student growth measure)</b>	Teachers/Principals	Prior to formal observation
<b>8</b>	Formal Observation	Teachers/Principals	October 9, 2017 – March 2, 2018
<b>9</b>	Post-Conference	Teachers/Principals	Within 10 working Days after Formal Observation (Recommended: Within 2 days)
<b>10</b>	End of Year Conference <b>NOTE: Teachers Must complete part II “Goal Setting” for current year, and set goals for next school year (2018-2019) Pilot Schools (Canterbury, Longoria, ENHS)* will review and finalize the teachers’ student growth measure: Dimension 17</b>	Teachers/Principals	March 9, 2018
<b>11</b>	Written Summative Annual Appraisal Report	Principals	Within 10 Working Days after End of Year Conference and no later than March 29, 2018
<b>12</b>	End of T-TESS Observation Window	Principals	March 29, 2018
<b>13</b>	Submit Summative T-TESS Appraisals for all Teachers to the Personnel Office	Principals	April 3, 2018
<b>14</b>	Teachers on waivers must have a modified end of year conference that addresses part II “Goal Setting” for current year and set goals for next school year (2018-2019) <b>*Teachers on waivers from pilot schools must finalize the teachers’ student growth measure: Dimension 17</b>	Teachers/Principals	May 11, 2018

### OBSERVATION DATE LIMITATIONS

*Board Approved 8-8-17*

Observations cannot be conducted on the following days as per Board Policies DNA (Legal) and DNA (Local):

- Last day before a holiday:
  - November 17, 2017
  - December 22, 2017
  - March 9, 2018
  - March 29, 2018
- Day after a holiday:
  - November 27, 2017
  - January 9, 2018
  - March 19, 2018
  - April 2, 2018

**NOTE: ECISD has submitted a waiver for student growth (Dimension 17) to TEA for 2017-2018 School Year. Canterbury, Longoria, and ENHS have been designated to Pilot this new measure for T-TESS.**