



# iCurriculum

## Guide to Creating Lesson Plans

REVISED 8-28-17

The following are steps to create lessons on iCurriculum:

**Step 1: Select Grade Level and Content. Select Course for ELA and high school only. Then select the “Refresh” button. Select the appropriate template highlighted in blue.**

The screenshot shows the iCurriculum interface. At the top, there is a navigation bar with 'My Calendar' and a search field. Below this, there are dropdown menus for 'Choose Lesson Plan' (set to 'Grade 5') and 'Mathematics'. A 'Refresh Calendar' button is highlighted in yellow. The main area displays a calendar for August 2017. The date August 28th is selected, and the corresponding lesson plan template is highlighted in blue. The template text is: '1.1 Decimal Place Value/valor de posición de los números'. Red arrows point to the 'Refresh Calendar' button, the 'Grade 5' dropdown, the 'Mathematics' dropdown, and the blue template.

## Step 2: Select "Create New Lesson"

The screenshot shows the iCurriculum interface. At the top left is the Edinburg logo. The main header is "iCurriculum". Below the header, there is a navigation menu with "Home", "My Options", "Archive", and "Resources". The main content area displays lesson details: Title: 1.1 Decimal Place Value/Valor de posicion de los numeros, Week from: 8/28/2017 - 9/1/2017, Teacher: Grade 5 aida.salinas, Campus: SCOPE AND SEQUENCE, Subject: Mathematics, Course: Mathematics. There is a "Template" button and a "Pdf" button. Below the details, there is a "Section 1" section with "Environment" and "Evaluation" options. A "TEKS/ELPS" section is also visible. A yellow "Create New Lesson" button is circled in red on the right side of the page.

## Step 3: Fill in the required fields to create a new lesson. See Below.

Make sure all fields are filled out. Once that complete, select 'Create.'

### Create New Lesson Plan

Please fill in all required fields:

**Title:**

**Subject:**

**Grade:**

**Course:**

**Week from:**

## Step 4: Select "Create"

### Create New Lesson Plan

Please fill in all required fields:

Title: \*

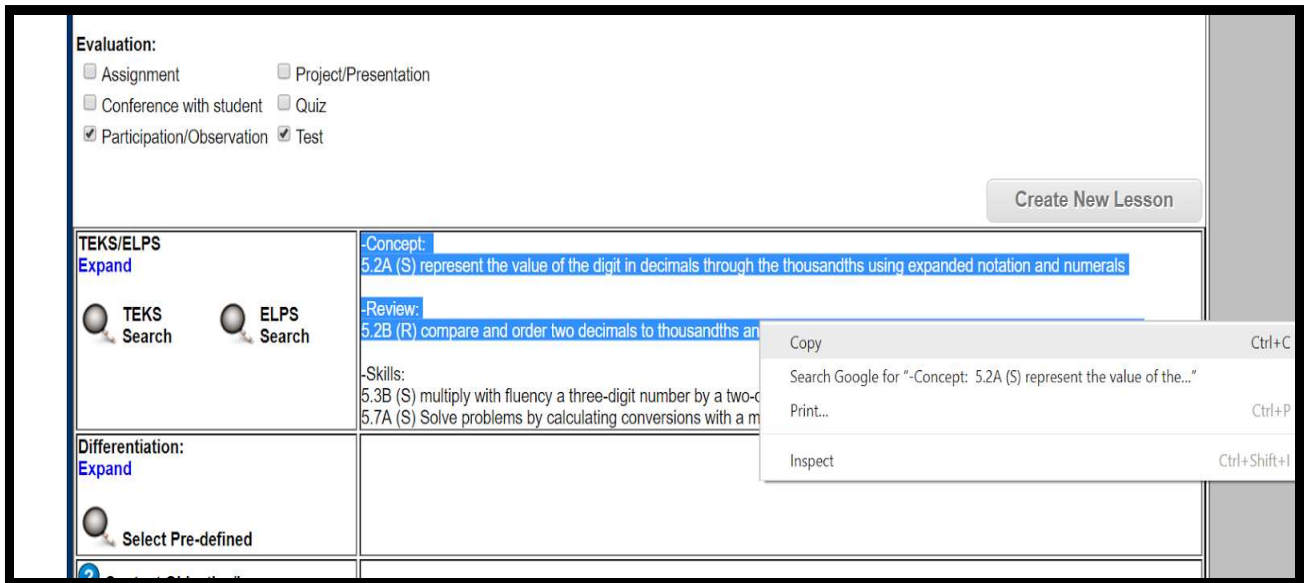
Subject: \*

Grade: \*

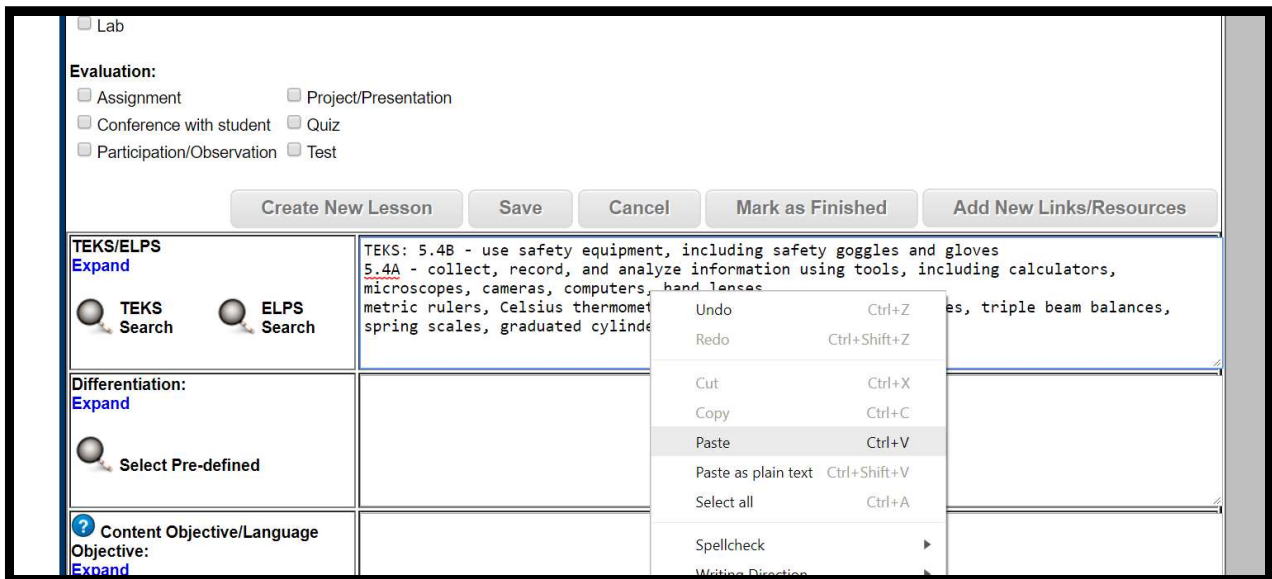
Course:

Week from: \*

**Step 5: Select the content on the template to be copied. Right click to select Copy.**



**Step 6: Right click to Paste on the New Lesson.**



Step 7: Select the "Save" button after each day has been completed.

The screenshot displays the iCurriculum web application interface. At the top left is the Edinburg logo, featuring a shield with a crown and the word "EDINBURG" on a banner. To the right of the logo is the title "iCurriculum" in a large, blue, serif font. Below the header is a navigation menu with links for "Home", "My Options", "Archive", and "Resources". The main content area shows lesson details for "1.1 Decimal Place Value". The details include: Title: 1.1 Decimal Place Value; Week from: 8/28/2017 - 9/1/2017; Teacher: Arrona, Vanessa; Grade: Grade 5; Owner: v.arrona; Campus: Administration; Subject: Mathematics; Course: Mathematics. A link "Click here to change the Title, Week, Grade, Subject and/or Course" is provided. Below the details is a day selection bar with buttons for "Template", "Monday" (selected), "Tuesday", "Wednesday", "Thursday", and "Friday". A "Logout" button is visible in the top right corner. The main content area is titled "Section 1" and contains two sections: "Environment" and "Evaluation". The "Environment" section has checkboxes for "Cooperative Groups", "Small Group", "Individual Instruction", "Whole Group", and "Lab". The "Evaluation" section has checkboxes for "Assignment", "Project/Presentation", "Conference with student", "Quiz", "Participation/Observation", and "Test". Below these sections are four buttons: "Create New Lesson", "Save" (highlighted in yellow with a red arrow pointing to it), "Cancel", and "Mark as Finished". A "Add New Links/Resources" button is located below the "Mark as Finished" button. At the bottom of the page, there is a "TEKS/ELPS" section with an "Expand" link and two search buttons: "TEKS Search" and "ELPS Search". To the right of the search buttons is a text area containing the following text: "-Concept: 5.2A (S) represent the value of the digit in decimals through the thousandths using expanded notation and numerals" and "-Review: 5.2B (R) compare and order two decimals to thousandths and".

Step 8: Select “Mark as Finished” once the week has been completed.

The screenshot displays the iCurriculum web application interface. At the top left is the Edinburg logo, featuring a shield with a book and a lamp, with the word "EDINBURG" above it. To the right of the logo is the title "iCurriculum" in a large, blue, serif font. Below the title is a dark blue navigation bar with a white sidebar on the left containing links for Home, My Options, Archive, and Resources. The main content area shows lesson details for "1.1 Decimal Place Value". The details include: Title: 1.1 Decimal Place Value; Week from: 8/28/2017 - 9/1/2017; Teacher: Arrona, Vanessa; Grade: Grade 5; Owner: v.arrona; Campus: Administration; Subject: Mathematics; Course: Mathematics. A link "Click here to change the Title, Week, Grade, Subject and/or Course" is provided. Below the details is a day selector with tabs for Template, Monday (selected), Tuesday, Wednesday, Thursday, and Friday. To the right of the tabs are a PDF icon, a red X icon, and a Logout link. The main content area is titled "Section 1" and contains two sections of checkboxes: "Environment" with options for Cooperative Groups, Small Group, Individual Instruction, Whole Group, and Lab; and "Evaluation" with options for Assignment, Project/Presentation, Conference with student, Quiz, Participation/Observation, and Test. At the bottom of the main content area are five buttons: "Create New Lesson", "Save", "Cancel", "Mark as Finished" (highlighted in yellow with a red arrow pointing to it), and "Add New Links/Resources". At the bottom of the page is a "TEKS/ELPS" section with an "Expand" link and two search icons labeled "TEKS Search" and "ELPS Search". To the right of the search icons is a text area containing the following text: "-Concept: 5.2A (S) represent the value of the digit in decimals through the thousandths using expanded notation and numerals" and "-Review: 5.2B (R) compare and order two decimals to thousandths and".